

To avoid any penalties under the Illinois Eavesdropping Statute, we are notifying students they may be recorded during course activities such as synchronous sessions. This can be found on the Office of Online Learning of Loyola University Chicago website. Please read the following statements:

Syllabus Statement

In this class software will be used to record live class discussions. As a student in this class, your participation in live class discussions will be recorded. These recordings will be made available only to students enrolled in the class, to assist those who cannot attend the live session or to serve as a resource for those who would like to review content that was presented. All recordings will become unavailable to students in the class when the Sakai course is unpublished. Students who prefer to participate via audio only will be allowed to disable their video camera so only audio will be captured. Please discuss this option with your instructor.

The use of all video recordings will be in keeping with the University Privacy Statement shown below:

Privacy Statement

Assuring privacy among faculty and students engaged in online and face-to-face instructional activities helps promote open and robust conversations and mitigates concerns that comments made within the context of the class will be shared beyond the classroom. As such, recordings of instructional activities occurring in online or face-to-face classes may be used solely for internal class purposes by the faculty member and students registered for the course, and only during the period in which the course is offered. Students will be informed of such recordings by a statement in the syllabus for the course in which they will be recorded. Instructors who wish to make subsequent use of recordings that include student activity may do so only with informed written consent of the students involved or if all student activity is removed from the recording. Recordings including student activity that have been initiated by the instructor may be retained by the instructor only for individual use.

It is imperative you understand you may not make your own recordings of any sessions, including small group sessions. Video recordings cannot be downloaded and can only be viewed when the student has an internet connection.

We request that students share any concerns they may have about being recorded privately with the instructor prior to the first recording (e.g. the first synchronous session). You may choose to have a pseudonym for lectures as long as the Course Coordinator is aware of that pseudonym. Pseudonyms are not to be used in small group sessions that are not recorded. We do encourage you to use your preferred name or nickname for discussions and even include a pronunciation if you would like to add this.